



APPROVED MINUTES
Administrative Services Committee
Tuesday, December 8, 2015 – 5:00 pm
Health & Human Services Center – Community Room
303 W. Chapel Street
Dodgeville, Wisconsin

**Iowa
County
Wisconsin**

1	The meeting was called to order by Chair Carol Anderson at 5:00 p.m.
2	<p>- Roll Call. Members present: Supervisors Carol Anderson, Judy Lindholm, Tom DeLain, James Griffiths at 5:10pm, Ron Benish, Greg Parman, Curt Peterson, David Gollon and John Meyers at 5:03pm.</p> <p>- Others Present: Roxie Hamilton, Allison Leitzinger, Ken Palzkill, Daniel Nankee, John Jinkins, Tom Slaney, Penny Clary, Karen Oellerich, Larry Bierke, Mike Peterson, Bill Robison, Kurt Berner, Brian Hudson, Rob Schlicht, Jim Massey, Brooke Bechen and Greg Klusendorf.</p>
3	Sup. Benish moved to approve the amended agenda for this December 8, 2015 meeting. Sup. DeLain seconded the motion. Carried. Aye-7 Nay-0
4	Sup. Lindholm moved to approve the minutes of the November 3, 2015 meeting. Sup. Benish seconded the motion. Carried. Aye-7 Nay-0 Abstention-1 Sup. Gollon abstained from voting.
5	There were no reports from committee members or the audience.
6	<p>A presentation was given by the Samuels Group, Engberg Anderson and Wipfli on building options for Bloomfield Healthcare & Rehabilitation Center.</p> <p>Sup. Benish moved to have this presentation with handouts given to the full Board with the options to build/remodel and also the options in collaboration with Upland Hills Health. Sup. Lindholm seconded the motion. Carried. Aye-9 Nay-0</p>
7	<p>Sup. Gollon moved to approve the submittal of a grant proposal to the DNR for the removal of the Birch Lake Dam and send it to the full Board for consideration. Sup. Benish seconded the motion. A discussion was held on whether a grant proposal should be submitted to the DNR for the removal of the Birch Lake Dam.</p> <p>Sup. Gollon moved to call the question. Roll Call vote was taken. Aye-6 Nay-3 Carried. Voting in favor: Sups. Anderson, Benish, Gollon, Lindholm, Parman and Peterson. Voting against: Sups. DeLain, Griffiths and Meyers.</p> <p>Roll call vote on the main motion was taken. Carried. Aye-8 Nay-1 Sup. Griffiths voted against the motion.</p>
8	Due to the length of the meeting there was no Employment Activity Report given.
9	<p>Allison informed the Board of the Tentative Agreement with the Sheriff's Department Teamsters #695 Bargaining Group for a proposed 2016-2018 labor agreement.</p> <p>Sup. Peterson moved to approve the Tentative Agreement with the Sheriff's Department Teamsters #695 Bargaining Group and to forward it to the full Board for consideration. Sup. Gollon seconded the motion. Carried. Aye-9 Nay-0</p>

11	<p>The committee reviewed the Performance Evaluation Document and Policy.</p> <p>Sup. Lindholm moved to accept the changes to the Performance Evaluation Document and Policy as presented and to forward it to the full Board for consideration. Sup. Benish seconded the motion. Carried. Aye-9 Nay-0</p>
13	<p>Due to the length of the meeting the budget process was not discussed.</p>
14	<p>Due to the length of the meeting the committee did not consider the amount in the Contingency Fund and Resolution No.1-1013.</p>
15	<p>Consider proposed Grant Application Policy.</p> <p>Sup. Benish moved to accept the Grant Application Policy as proposed and to forward it to the full Board for consideration. Sup. Peterson seconded the motion. Carried. Aye-9 Nay-0</p>
16	<p>Due to the length of the meeting the Revolving Loan Fund was not discussed.</p>
17	<p>Consider a Carryover Funds Policy.</p> <p>Sup. Griffiths moved to approve the Carryover Funds Policy as proposed and to forward it to the full Board for consideration. Sup. Parman seconded the motion. Carried. Aye-9 Nay-0</p>
18	<p>Resolution to Carryover Certain Accounts.</p> <p>Sup. Griffiths moved to approve the Resolution to Carryover Certain Accounts and to forward it to the full Board for consideration. Sup. Meyers seconded the motion. Carried. Aye-9 Nay-0</p>
10	<p>Allison handed out a draft copy of the Iowa County Policies and Procedures Handbook.</p>
12	<p>Roxie went through an employment graph on the number of Iowa County employees by department.</p>
19	<p>The next meeting date will be Tuesday, January 12, 2016 beginning at 5:00 p.m.</p>
20	<p>Sup. Benish moved to adjourn the meeting. Sup. Parman seconded the motion. Carried. Aye-9 Nay-0</p> <p>Meeting adjourned at 7:01 p.m.</p>
<p>Minutes by Greg Klusendorf</p>	